

Witney Town Council

Mrs Sharon Groth FSLCC fCMgr
Town Clerk

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4 March 2020

To: Members of the Corn Exchange Working Party - *O Collins, L Ashbourne, J Aitman, L Duncan, A D Harvey and J King (and all other Town Councillors for information)*

You are hereby summonsed to a Meeting of the **Corn Exchange Working Party** to be held in the Council Chamber, Town Hall on **Tuesday, 10th March, 2020 at 4.00 pm** for the transaction of the business stated below.

AGENDA

1. **Apologies for Absence**

To consider apologies and reasons for absence

Working Party Members who are unable to attend the meeting should notify the Town Hall prior to the meeting, stating the reason for absence.

2. **Declarations of Interest**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **Minutes** (Pages 3 - 4)

To receive and consider the minutes of the Corn Exchange Working Party meeting held on 6th January 2020.

4. **Oxford Arts Consultants Draft Business Plan** (Pages 5 - 10)

To receive and consider the report of the Venue Manager and accompanying draft action plan for the Corn Exchange provided by Oxford Art Consultants.

5. **Website & Branding** (Pages 11 - 14)

To receive and consider the report of the Venue Manager on the potential website and branding of the Corn Exchange.

6. **Provision of Seating, Light & Sound** (Pages 15 - 18)

To receive and consider the report of the Venue Manager concerning the installation of retractable seating, lighting and sound equipment in the Corn Exchange.

7. **Proposed Cafe/Bar Area** (Pages 19 - 22)

To receive and consider the report of the Venue Manager concerning the creation of a café/bar area in the lobby of the Corn Exchange.

8. **Corn Exchange - Possible Phase Three Refurbishment**

To receive and consider a verbal report from officers concerning the further refurbishment of the Corn Exchange.



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